



MADHYA PRADESH CRICKET ASSOCIATION

Holkar Stadium, Race Course Road, Indore (Madhya Pradesh, India)

Email : secretary@mpcaonline.com

EOI ISSUE DATE | 13.04.2026

EOI DOCUMENT IS PROVIDED 'FREE OF COST' BY WAY OF DISPLAY ON MPCA WEBSITE

EXPRESSION OF INTEREST

EMPANELMENT OF HOTELS (OTHER THAN 5 STAR AND ABOVE GRADE) AT EACH DIVISIONAL HEADQUARTERS OF MPCA, I.E. INDORE, UJJAIN, BHOPAL, SAGAR, NARMADAPURAM, JABALPUR, REWA, SHAHDOL, GWALIOR & MORENA ON BIENNIAL RATE CONTRACT FOR PROVIDING ACCOMMODATION FACILITY FOR CRICKET TEAMS / GROUPS / INDIVIDUAL GUEST OF MPCA ON 'AS AND WHEN REQUIRED' BASIS

ISSUED BY

HON. SECRETARY

MADHYA PRADESH CRICKET ASSOCIATION

THROUGH

PURCHASE COMMITTEE OF MPCA

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1. INTRODUCTION :

Madhya Pradesh Cricket Association (MPCA) is a renowned sports body in Madhya Pradesh, having its office located at Holkar Stadium, Race Course Road, Indore 452 003. Organising cricket matches – local as well as National level, education workshops, coaching courses etc. are some of the significant activities of MPCA which are spread across the entire year.

MPCA invites expression of interest from Hotels located within the city limits of Indore, Ujjain, Bhopal, Sagar, Narmadapuram, Jabalpur, Rewa, Shahdol, Gwalior & Morena and fulfilling the eligibility conditions for providing accommodation facilities for MPCA requirements on 'as and when required' basis under biennial contract pattern. Desirous parties are requested to kindly respond by submitting detailed proposal as required under this EOI.

2. DATA SHEET

1	NATURE OF EOI/RFP/RFQ	EMPANELMENT OF HOTELS (OTHER THAN 5 STAR AND ABOVE GRADE) AT EACH DIVISIONAL HEADQUARTERS OF MPCA, I.E. INDORE, UJJAIN, BHOPAL, SAGAR, NARMADAPURAM, JABALPUR, REWA, SHAHDOL, GWALIOR & MORENA ON BIENNIAL RATE CONTRACT FOR PROVIDING ACCOMMODATION FACILITY FOR CRICKET TEAMS / GROUPS / INDIVIDUAL GUEST OF MPCA ON 'AS AND WHEN REQUIRED' BASIS
2	CONTRACTING AUTHORITY	HON. SECRETARY, MPCA
3	ADDRESS OF THE CONTRACTING AUTHORITY	MADHYA PRADESH CRICKET ASSOCIATION, HOLKAR STDAIUM, RACE COURSE ROAD, INDORE 452 003 TEL : 0731 2543602 EMAIL : secretary@mpcaonline.com
4	AVAILABILITY OF EOI/RFP/RFQ DOCUMENT ON WEBSITE OF MPCA	FROM : 13.04.2026 TO : 16.04.2026
5	ADDRESS FOR SUBMISSION OF RESPONSE	MADHYA PRADESH CRICKET ASSOCIATION, HOLKAR STDAIUM, RACE COURSE ROAD, INDORE 452 003
6	LAST DATE FOR SUBMISSION OF RESPONSE AT MPCA OFFICE / EMAIL	By 20.04.2026 – 5:00 PM EMAIL : secretary@mpcaonline.com
7	VALIDITY OF OFFER	THE OFFER SHOULD REMAIN VALID FOR A PERIOD OF 60 DAYS FROM THE LAST DATE OF SUBMISSION OF THE OFFERS AS REFERRED ABOVE.
8	OTHER REFERENCE / TERM USED FOR CONTRACTING AUTHORITY	MPCA
9	OTHER REFERENCE / TERM USED FOR OFFEROR	HOTEL / HOTEL PROPERTY
9	FOR ANY ASSISTANCE FROM MPCA, PL CONTACT	MR. NITIN BATRA, (FINANCE) (98268 65314) (BETWEEN 12.00 NOON TO 6.00 PM ONLY)

3. ELIGIBILITY CONDITIONS:

In order to become eligible for consideration of the offer, the offerer should have the following :-

- 3.1 Hotel property should be located within the city limit Municipal Corporation of the city. Preference shall be given to properties located within 5-10 kms. radius from MPCA Ground.
- 3.2 Hotel property should have minimum 30 AC rooms and/or 30 well ventilated non-AC rooms.
- 3.3 Hotel property should have entrance from road where 52 seat bus can reach without restriction.
- 3.4 Hotel property should have in-house kitchen and dining arena, offering vegetarian and non-vegetarian cuisine.
- 3.5 Hotel property should have valid registration with local police and other statutory authority for trade license, gumasta license for providing accommodation facility.
- 3.6 Offer can be submitted only by the legal entity of the property which could be a Registered Company / Partnership Firm / Proprietary firm duly registered under corresponding statutory authority.
- 3.7 Offerer should be preferably registered under GST for business of service from the concerned property.
- 3.8 Offerer should have valid Income Tax Registration (PAN).

4. GENERAL TERMS AND CONDITIONS:

- 4.1 MPCA will be empanelling the hotels with different star category for different group of MPCA guests. Further, MPCA may appoint a 'Centralised Agency' for providing consolidated services like hotel booking, travel booking etc. In such case, MPCA shall prefer lowest rates offered by the Hotel directly (as per this EOI) or as offered by such 'Centralised Agency'.
- 4.2 Empanelling any property does not require MPCA to offer bookings only to the said property and the discretion in this regard remains exclusively with MPCA.
- 4.3 The empanelled hotel will be responsible to provide rooms for the requirements of MPCA from time to time. While any occasional rejection of rooms owing to unavailability is acceptable, frequent denial of providing rooms may lead to delisting of such hotel property from the panel.
- 4.4 The period of empanelment of Hotel Services would be for two years from the date of issue of acceptance letter by MPCA, subject to periodical review. The tariff offered shall remain constant for period of two years. The empanelment may be extended for another two years on the basis of satisfactory performance with mutually agreeable tariff.
- 4.5 After opening the financial offer, a committee of MPCA may visit the property to survey the facilities. On the basis of the report of the committee, the offers will be shortlisted and empanelled as per rules.
- 4.6 MPCA reserves the right to negotiate the financial terms / other conditions with the offerer if required.

- 4.7 There is no requirement of the offerer being present while opening of the submissions. The decision of MPCA shall be final and binding.
- 4.8 MPCA reserves the right to reject any or all offers without assigning any reasons.
- 4.9 The empanelment may be terminated without any notice on part of MPCA at its own discretion without assigning any reason thereof.
- 4.10 MPCA does not put any limit on the minimum or maximum number of offers to be received in response to the RFP. Even single offer may be considered if it meets the evaluation criteria expressed in offer document and is not in conflict with any other rules, regulations or policy of MPCA. As such, the process is not vitiated in case of single offer.
- 4.11 Submission against this document should be strictly in the enclosed format along with supporting documents. Documents should be either typed / legibly hand written with ink. Use of pencil is strictly prohibited. Conditional, vague or incomplete submission will not be accepted. Canvassing of any kind, direct or indirect, shall lead to disqualification of the offerer.

5. SPECIFIC REQUIREMENTS :

- 5.1 24x7 CHECK-IN CHECK-OUT

6. TERMS FOR PAYMENT:

- 6.1** The invoice for any service to MPCA shall be in the name of the authority to be directed by MPCA from time to time. Invoice should mention the billing components (basic tariff, taxes & levies etc), and should accompany a copy of the booking order / email duly issued by authorized official of MPCA.
- 6.2** Ordinarily, payment against invoice will be made within 15- 21 days of submitting of the invoice, and by cheque/bank transfer only.

7. DOCUMENTS TO BE SUBMITTED WITH THE OFFER -

7.1 Envelope 'A' should contain –

- i. A letter on the letterhead of the offerer / hotel declaring the 'Expression of Interest' by acceptance of all terms and conditions as prescribed in this EOI document under the seal of the hotel with dated signature of the authorised signatory.
- ii. A letter on the letterhead of the offerer / hotel declaring the authorised person to conduct the process of EOI on behalf of the offerer / hotel
- iii. A copy of EOI document duly signed and seal imprint on all pages.
- iv. Self declaration of the parameters prescribed in **ANNEXURE 'I'**
- v. Self attested Photo Copy of the ownership certificate.
- vi. Self attested Photo Copy of GST Registration certificate in the name of registered owner.

- vii. Self attested Photo Copy of PAN certificate in the name of registered owner.
- viii. Self attested Photocopy of certification from local Police.
- ix. Self attested Photocopy of Gumasta License issued by local authority.
- x. Self attested Photocopy of Trade License / Nagar Nigam License issued by local authority.
- xi. Self attested Photocopy of Fire License issued by local Fire Service.
- xii. Self attested Photocopy of FSSAI Food Business License
- xiii. Notarised affidavit stating that the entire construction of the hotel property is as per approval of the statutory building / fire / electrical / pollution control and such other norms, and there is no violation of any statutory norms / provisions / regulations of whatsoever nature.
- xiv. Declaration that none of the rooms / other area of the hotel property is under part / full ownership or lease or any kind of commercial / non-commercial agreement or arrangement with any third party except the legitimate and rightful owner of the hotel property.
- xv. Declaration and details in respect of any contract with any other party under which there is an annual / periodical commitment of providing certain number of rooms to such party as a first right.
- xvi. Declaration to the extent that the hotel property is not black-listed / prohibited by any of its earlier clients who have availed similar service from the hotel. If any, kindly specify in detail.
- xvii. Declaration to the extent that there are no investigation / scrutiny / cases etc. against the hotel property by any government agency for non-performance of work within ethical / lawful framework, and that no such matter of fraudulent service is pending before any Indian agency. If any, kindly specify in detail.
- xviii. Declaration to the extent that the offeror has perused the 'Conflict of Interest' rules and that the offeror is not being in contravention of the Conflict of Interest Rules OF MPCA / BCCI. ... **ANNEXURE 'II'**

7.2 Envelope 'B' should contain -

- i. Properly filled **ANNEXURE III** on the letter head of the hotel with dated signature of the authorised signatory.

7.3 Both the envelopes ('A' and 'B') should have the following text written -

EXPRESSION OF INTEREST - EMPANELMENT OF HOTELS

Envelope 'A' or 'B' (*as case may be*)

NAME & CONTACT DETAILS OF THE OFFERER

7.4 Both the envelopes ('A' and 'B') should be packed in another envelope which should have following text written -

EXPRESSION OF INTEREST - EMPANELMENT OF HOTELS

Envelope 'A' and 'B'

NAME & CONTACT DETAILS OF THE OFFERER

7.5 LAST DATE FOR SUBMISSION OF OFFER : 20.04.2026

ISSUED BY

HON. SECRETARY, MADHYA PRADESH CRICKET ASSOCIATION

HOLKAR STADIUM, RACE COURSE ROAD, INDORE 452 003

MPCA EOI ~ EMPANELMENT OF HOTELS

ANNEXURE I

To be printed on the letter head of the hotel with dated signature of the authorised signatory

Parameter	Details to be filled by the Hotel
Name of the Hotel	
Postal Address, Telephone No., email id, website	
Property owner / group (if any)	
Distance from Airport and Main Railway Station	
Distance from Holkar Stadium / MPCA Ground	
Total Number of rooms available as per the category (eg. Standard / Superiors / Delux / Suite etc)	
Min. Rooms that could be offered at a time under the agreed rates	
Min. Size of double rooms (excl. Bathroom) as per the category referred above	
Min. Size of bath room for the category of room as referred above	
Air conditioning of rooms (room specific or central AC)	
Availability of parking space for buses for long duration (say 12-14 hours)	
Availability of lift / elevator (numbers – capacity)	
Availability of generator service on power failure and time for such activation of alternate power	
Availability of swimming pool (mention size)	
CCTV surveillance	
Security Service Provider and if outsourced whether the security agency is registered under PASARA	
Other facilities (like locker, fridge, toiletries etc)	
Availability of multi-cuisine dining hall	
Any other property of same promoter located at any other place than Indore	

NAME AND SIGNATURE OF THE AUTHORISED SIGNATORY

SEAL OF THE HOTEL

MPCA EOI ~ EMPANELMENT OF HOTELS

ANNEXURE II

UNDERTAKING

(CONFLICT OF INTEREST DECLARATION)

(as per provision no. 39A-2-B of MPCA constitution as amended on 15.9.2019)

I, WE _____

wish to participate in the EOI / RFP / RFQ / Tender (etc.) of MPCA for the following

I/WE hereby undertake that :

- A) I/WE do not have any conflict of interest as defined in the Constitution of MPCA (*provision no. 39A-2-A*) and/or the Constitution of Board of Control for Cricket in India i.e. BCCI (*provision no. 38-1*) as applicable to me in terms of the said conflict of interest provisions contained in the pertinent rules in force as on date.

OR

- B) I/We have the following event (existing or potential) that may be deemed to cause a conflict of interest (*write **NIL** if there is no conflict*)

I/We undertake that I/WE shall forthwith notify MPCA if there is any conflict of interest (as defined in the rules of MPCA / BCCI which is applicable to my case) during the period of our engagement with MPCA.

In addition to the above, I/WE also state that I/WE am/are not occupying more than one post at a single point of time (*Posts as defined in rule 39A-2-D of MPCA Constitution or Rule 38 (4) of the BCCI Constitution*).

This undertaking is given after scrupulous reading and understanding of the relevant provisions of the Constitution of MPCA / BCCI and shall continue to be effective till relevant provisions are in force.

Name, Designation, Signature, Date and seal

Annexure to the Template of 'UNDERTAKING'

(i.e. Conflict Of Interest Declaration *as per provision no. 39A-2-B of MPCA constitution as amended on 15.9.2019*)

Only for the convenience of the declarant. It is in the interest of the declarant to check the relevant provisions of the MPCA / BCCI Constitution at the time of issuing the undertaking to avoid any errors / inadvertence.

PROVISIONS OF MPCA CONSTITUTION

39A-2-A : The provisions relating to conflict of interest in Rule 38(1) of the BCCI Constitution shall **mutatis mutandis** be applicable to the Association.

39A-2-B : Within a period of 15 days of taking any office under the Association, every individual shall disclose in writing to the Committee any existing or potential event that may be deemed to cause a conflict of interest, and the same shall be uploaded on the website of the Association. The failure to issue such a complete disclosure or any partial or total suppression thereof would render the individual open to disciplinary action which may include termination and removal from such office / post / role without benefits. It is clarified that a declaration does not lead to a presumption that in fact a questionable situation exists, but is merely for information and transparency.

39A-2-C : A conflict of interest may be either tractable or intractable :

- (i) Tractable conflicts are those that are resolvable or permissible or excusable through recusal of the individual concerned and/or with full disclosure of the interest involved.
- (ii) Intractable conflicts are those that cannot be resolved through disclosure and recusal, and would necessitate the removal of the individual from a post or position occupied so that the conflict can cease to exist.

39A-2-D : It is clarified that no individual may occupy more than one of the following posts at a single point of time except where prescribed under this Constitution:

- (i) Player (current), (ii) Selector/Member of cricket committee/sub-committee, (iii) Team official, (iv) Commentator,
- (v) Match official, (vi) Administrator/Office-bearer, (vii) Electoral officer, (viii) Ombudsman and ethics officer, (ix) Auditor,
- (x) Any person who is in governance, management or employment of a franchisee, (xi) Member of a standing committee, (xii) CEO and managers, (xiii) Office-bearer of an Institutional Member, (xiv) Service provider (legal, finance, etc.),
- (xv) Contractual entity (broadcast, security, contactor, etc.), (xvi) Owner of a cricket academy

As far as incumbents are concerned every disclosure mandated above may be made within 90 days of the effective date.

PROVISIONS OF BCCI CONSTITUTION

38 (1) : A conflict of interest may take any of the following forms as far as any individual associated with the BCCI is concerned :

MPCA / Annexure to the Template of 'UNDERTAKING' / Pg. 1 of 4

(i) Direct or indirect interest : When the BCCI, a Member, the IPL or a franchisee enter into contractual arrangements with entities in which the individual concerned or his/her relative, partner or close associate has an interest. This is to include cases where family members, partners or close associates are in positions that may, or may be seen to compromise an individual's participation, performance and discharge of roles.

Illustration 1: A is an Office Bearer of the BCCI when it enters into a broadcast contract with a company where A's son B is employed. A is hit by Direct Conflict of Interest.

Illustration 2: C is a Member of the IPL Governing Council. The IPL enters into a contract with a new franchisee, the Managing Director of which is C's partner in an independent commercial venture. C is hit by Indirect Conflict of Interest.

Illustration 3: D is the Office Bearer of a State Association. D's wife E has shares in an IPL Franchisee which enters into a stadium contract with the State Association. D is hit by Indirect Conflict of Interest.

Illustration 4: F is President of the BCCI. His son-in-law is a Team Official of a Franchisee. F is hit by Conflict of Interest.

Illustration 5: G is an employee of the BCCI. His wife runs a catering agency that is engaged by the BCCI. G is hit by Conflict of Interest.

(ii) Roles Compromised : When the individual holds two separate or distinct post or position under the BCCI, a Member, the IPL or the franchisee, the functions of which would require the one to be beholden to the other, or in opposition thereof.

Illustration 1: A is the Coach of a team. He is also Coach of an IPL Franchisee. A is hit by Conflict of Interest.

Illustration 2: B is Secretary of the BCCI. He is also President of a State Association. B is hit by Conflict of Interest.

Illustrations 3: C is the Vice President of the BCCI. He is also President of a State Association and member of a Standing Committee. C is hit by Conflict of Interest.

Illustration 4: D is a Selector. He is also coach of an IPL franchisee. D is hit by Conflict of Interest.

(iii) Commercial conflicts : When the individual enters into endorsement contracts or other professional engagements with third parties, the discharge of which would compromise the individual's primary obligation to the game or allow for a perception that the purity of the game stands compromised.

Illustration 1: A runs a cricket academy. He is appointed as a selector. A is hit by Conflict of Interest.

Illustration 2: B is a BCCI commentator. He also runs a sports management company which contracts members of the team. B is hit by Conflict of Interest.

Illustration 3: C is a selector. He is contracted to write a column on a tour that the national team is on. C is hit by Conflict of Interest.

Illustration 4: D is a team captain. He is also co-owner of a sports management agency which is contracted to manage other team members. D is hit by Conflict of Interest.

MPCA / Annexure to the Template of 'UNDERTAKING' / Pg. 2 of 4

Illustration 5: E is a member of the IPL Governing Council. He is engaged by a cricket broadcaster to act as an IPL commentator. E is hit by Conflict of Interest.

(iv) Prior relationship : When the individual has a direct or indirect independent commercial engagement with the vendor or service provider in the past, which is now to be engaged by or on behalf of the BCCI, its Member, the IPL or the franchisee.

Illustration 1: A is President of the BCCI. Prior to his taking office, he has been engaged professionally for his services by a firm B. After A becomes President, B is appointed as the official consultants of the BCCI. A is hit by Conflict of Interest.

Illustration 2: B is the Secretary of a State Association. Prior to his election, he ran a firm C, specializing in electronic boundary hoardings. Upon becoming Secretary, the contract for the Association's stadium hoardings is granted to C. B is hit by Conflict of Interest.

Illustration 3: D is the Commissioner of the IPL. Before he came into this office, he used to engage E as his auditor for his business. After becoming Commissioner, E is appointed as auditor to the IPL. D is hit by Conflict of Interest.

Illustration 4: F is the Captain of an IPL team, and G is the team's manager. When F is made Captain of the national team, G is appointed as the national team's manager. F is hit by Conflict of Interest.

(v) Position of influence: When the individual occupies a post that calls for decisions of governance, management or selection to be made, and where a friend, relative or close affiliate is in the zone of consideration or subject to such decision – making, control or management. Also when the individual holds any stake, voting rights or power to influence the decisions of the Franchisee/club/team that participates in the commercial league(s) under BCCI.

Illustration 1: A is a selector. His son is in the zone of consideration for selection. A is hit by Conflict of Interest.

Illustration 2: B is the Secretary of a State Association. He also runs a cricket academy in the State. B is hit by Conflict of Interest.

Illustration 3: C is an umpire. His daughter D is a member of a team which is playing a match in which C officiates. C is hit by Conflict of Interest.

Illustration 4: E is the President of a State Association and his company F owns 12 cricket clubs in the State from which probabilities are selected for the State team. E is hit by Conflict of Interest.

EXPLANATION: The Illustrations which refer to a President / Secretary / Vice President may be read as illustrations referring to any other Office Bearer, and also to the members of the Apex Council, the Governing Council and the Committees.

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38 (3) : A Conflict of Interest may be either Tractable or Intractable:

(a) Tractable conflicts are those that are resolvable or permissible or excusable through recusal of the individual concerned and/or with full disclosure of the interest involved.

b) Intractable conflicts are those that cannot be resolved through disclosure and recusal, and would necessitate the removal of the individual from a post or position occupied so that the conflict can cease to exist.

Explanation: In Illustration 3 to Rule 38(l)(i), if the wife held 51% shares, the conflict will be treated as intractable. If the wife holds 3% shares, whether the conflict is tractable or intractable will have to be decided by the Ethics Officer on the facts of the case. If the wife holds only 100 shares out of 1 crore shares, a disclosure of the same may be sufficient.

38 (4) :: It is clarified that no individual may occupy more than one of the following posts at a single point of time except where prescribed under these rules:

- (a) Player (current), (b) Selector/Member of cricket committee, (c) Team official, (d) Commentator, (e) Match official, (f) Administrator/Office-bearer, (g) Electoral officer, (h) Ombudsman & ethics officer, (i) Auditor, (j) Any person who is in governance, management or employment of a franchisee, (k) Member of a standing committee, (l) CEO and managers, (m) Office-bearer of a Member, (n) Service provider (legal, financial, etc.), (o) Contractual entity (broadcast, security, contactor, etc.), (p) Owner of a cricket academy

As far as incumbents are concerned, every disclosure mandated under sub-rule (3) may be made within 90 days of the effective date.

----- END -----

MPCA / Annexure to the Template of 'UNDERTAKING' / Pg. 4 of 4

ANNEXURE III

Financial offer on the letter head of the hotel with dated signature of the authorised signatory for any one / both categories

BASIC TARIFF OF ROOM WITH FOLLOWING FACILITIES

Facility	Tariff (INR)		
	Singly occupancy	Double Occupancy	Triple occupancy
24X7 check-in / check-out			
Bed-tea			
Newspaper			
Tea / coffee maker in room with appropriate replenishments			
2 ltr. water per day per pax			
Wi-fi			
Laundry 5 pc / day			

Taxes : _____ (type of tax and %)

ADDITIONAL CHARGES FOR FOLLOWING FACILITIES

Facility	Additional Charges		
	Singly occupancy	Double Occupancy	Triple occupancy
Early Check in – Check Out rate			
Buffet b'fast – Veg Or Non-Veg			
Lunch / Dinner (any one) – Veg Or Non-Veg			
Lunch and Dinner (both) – Veg Or Non-Veg			
Add. 5 pcs. laundry per person per day			
Railway Station transfer in good condition car for individual guests			
Airport transfer in good condition car for individual guests			

Taxes : _____ (type of tax and %)

It is agreed by us that above mentioned tariff – charges shall remain valid for period upto at least 2 years from date of acceptance of offer by MPCA. Further, the same can be extended for next 2 years also.

NAME & SIGNATURE OF THE AUTHORISED SIGNATORY

SEAL OF THE HOTEL